

# WESTGLEN SWIM CLUB

350 Quail Village Ballwin MO 63021

## POOL PARTY GUIDELINES & RESERVATION FORM

- Reservations must be made at least 3 Weeks prior to the pool party date.** A Pool Party is not official until payment in full is received by Unique Pool Management online. Parties may only be scheduled by mailing in the registration form found at the bottom of this page along with payment in full. Please follow up with an email to [westglenvillageballwin@gmail.com](mailto:westglenvillageballwin@gmail.com) . *Phone registration/reservation are not available.*
- Party reservations are accepted on a first received basis. Only one pool party may be scheduled for each time slot.
- Guard requirements and cost:
  - 1-30 people = \$99
  - 31-60 people = \$149
  - 60 + people = Call Unique PoolThe number of guests includes swimmers and non-swimmers.
- Receipt of the following fees is required to reserve your date. *Two separate checks required.*
  - Security Deposit: \$100 (check made payable to "Westglen Swim Club") Check voided if no damage**
    - Mail to 242 Old Sulphur Spring Rd, Ballwin, MO 63021
  - Lifeguard Fee: above cost A, B or Call (make payable online to Unique Pool Management)**
    - [http://uniquepoolmanagement.com/payments/service\\_single\\_trans.php](http://uniquepoolmanagement.com/payments/service_single_trans.php)
- Parties will be scheduled after pool hours. Parties must end by 10:00pm, and all parties will be a minimum of 2 hours.
- Set-up for parties scheduled after pool hours may not begin until 7:45pm. Host or Hostess will be responsible for having the pool area cleaned of all party foods, plates and beverage containers placed in the waste can.
- Existing pool regulations will be enforced. Unique Pool requires that the host and hostess in assist the lifeguards with assuring safety.
- All pool parties must be **cancelled three hours prior** to the scheduled party time to receive a refund. This applies to inclement weather.

For additional information contact Unique Pool Management at (314) 455-6350.

### Complete the form below

Pool: WESTGLEN SWIM CLUB

Date Requesting Party: \_\_\_\_\_

Time of party: 8:00PM – 10:00PM

Host/Hostess: \_\_\_\_\_

Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Total Number of Guests: \_\_\_\_\_

Number of Guests Under the Age of 10: \_\_\_\_\_

Alcoholic Beverages Being Served:  YES  NO

I have provided accurate information and I understand that I, as the host/hostees, will responsible for my guests and will obey by all pool rules. I acknowledge that the lifeguards are there to protect the safety of the swimmers and assist with their authority.

X  
\_\_\_\_\_  
Signature of Pool Party Host/Hostee

\_\_\_\_\_  
Date Signed

Please return this form and deposit fee to: CPM. ~ 242 Old Sulphur Spring Rd, Ballwin, MO 63021

## Check list

Print out form above and fill out

Select a Pool Party Date 3 weeks in advance

1. Party requester will send their completed form to [westglenvillageballwin@gmail.com](mailto:westglenvillageballwin@gmail.com)
2. Party requester will mail a security deposit check to CPM and CPM can hold onto until after the party date.
  - i. Mail to 242 Old Sulphur Spring Rd, Ballwin, MO 63021
3. Party Requester will pay Unique pool for the lifeguards through their website
  - i. [http://uniquepoolmanagement.com/payments/service\\_single\\_trans.php](http://uniquepoolmanagement.com/payments/service_single_trans.php)
4. The party will be confirmed that it is on the schedule.

